***APPLICATION FORM***

***Certificate in Counselling Skills – CSK-L2***

**Some of the information you supply will be used by:**

CPCAB (the awarding organisation associated with your course) in carrying out its functions when verifying your Unique Learner Number and uploading your achievement data (if any) to your Personal Learning Record … and thereby fulfilling the requirements of the Skills Funding Agency.

The Skills Funding Agency to fulfil its statutory functions, issue/verify your Unique Learner Number (ULN) and update/check your Personal Learning Record. The Skills Funding Agency may share your ULN and Personal Learning Record with other education related organisations, such as your careers service, school, college, university, Government Departments and public bodies responsible for funding your education. Further details of how your information is processed and shared can be found at: www.learningrecordsservice.org.uk/privacynotice”

**Please complete the application form and submit to** [**info@collaborativecounselling.academy**](about:blank)

**Your application will be reviewed and if you meet with the entry requirements, we will contact you to invite you to a group information and interview session.**

**A deposit / CPCAB registration fee of £171 and 1 month course payment of £130.00 is required to secure your place on the course (Total Deposit of £301).**

**Your offer of a place on the course is subject to our terms and conditions which includes information about payments.**

|  |  |
| --- | --- |
| **FULL NAME** |  |
| **PREFERRED NAME** |  |
| **Unique Learner Number (ULN) if known** |  |
| **GENDER** | I identify as……………………………………………….. |
| **DATE OF BIRTH** |  |
| **Disability/Learning Difficulty please give details** |  |
| **ETHNICITY** | (Please see appendix) |
| **Address** |  |
| **EMAIL ADDRESS** |  |
| **CONTACT TELEPHONE** |  |
| **PREVIOUS QUALIFICATIONS / EXPERIENCE**  **Please list any previous counselling training / qualification/s including where you trained** |  |
| **SUPPLEMENTARY INFORMATION**  **Please give details of any information you wish to be considered** |  |
| **EXISTING RELATIONSHIPS**  **Please name anyone you have an existing relationship with who intends to join the course** |  |
| **DEPOSIT** | **£171 (registration fee) + £130 (1 month payment)** |
| **Total COURSE FEE** | **£1170 + £171** |
| **Please state where you heard about us** |  |

**Appendix:**

In England and Wales there are 18 ethnic groups recommended for use by the government when asking for someone’s ethnicity. These are grouped into 5 ethnic groups, each with an “any other” option where people can write in their ethnicity using their own words. These groups were used in the 2011 Census of England and Wales.

Please indicate which ethnic group you identify with from the options below:-

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| White |  |  |  |  |
| English | Welsh | Scottish | Northern Irish | British |
| Irish | Gypsy or Irish Traveller | Any other white background |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Mixed or Multiple Ethnic Groups |  |  |  |
| White & black Caribbean | White & black African | White & Asian | Any other mixed or multiple ethnic background |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Asian or Asian British |  |  |  |  |
| Indian | Pakistani | Bangladeshi | Chinese | Any other Asian background |

|  |  |  |
| --- | --- | --- |
| Black, African, Caribbean or Black British |  |  |
| African | Caribbean | Any other Black, African or Caribbean background |

|  |  |  |
| --- | --- | --- |
| Other ethnic group |  |  |
| Arab | Any other ethnic group |  |